

Board Meeting Summary, April 2024

Highlights of the monthly Board of Directors' meeting of the Workers Compensation Board of Prince Edward Island

BOARD OF DIRECTORS

Chair

Jim MacPhee

Employer Representatives

Karen Creighan

Gail Ellis

Krishna Burugadda

Worker Representatives

Valerie Robinson

Jim McInnis

Blair Weeks

At the April 4th, 2024, meeting, the Workers Compensation Board of Directors:

- Received a report from the Chief Executive Officer on operational items including:
 - Day of Mourning - April 28th
 - Steps for Life – May 1st
 - OHS Conference – May 9th
 - WCB Service Awards – May 22nd
 - Upcoming Governance Summit (hybrid) - June 11th - 13th
- Received a report on “**Treatment of Clients**”. This policy is monitored bi-annually and provides direction to the Chief Executive Officer with respect to services and expectations for clients including such areas as collection, storage and access to information, the need for privacy in dealing with clients, the provision of communication materials at an appropriate reading level of the general population, the requirement that all staff act with integrity and professionalism and the need to provide a complaint process for clients who believe they have not been provided a reasonable interpretation of the policy. Analysis indicates WCB compliance with this policy. (Executive POL- 103).
- Received a monitoring report on “**Staff Treatment**”. This policy is monitored annually and provides an update on the status of development of Human Resource policies and procedures. Analysis indicates WCB compliance with this policy. (Executive POL-102).
- Approved policies:
 - POL-01, Psychological or Psychiatric Conditions was given final approval for substantive changes to this policy effective January 1, 2025.

Please note amended policy & act are available on the Workers Compensation Board’s website under “WCB Information: Policy & Legislation”.

- Approved Board Governance policies:
 - POL-96, Asset Protection was given final approval of substantive changes.
 - POL-98, Communication & Counsel to the Board was given final approval of substantive changes under new title “Communication, Information and Advice to the Board.”
 - POL-99, Emergency Executive Succession was given final approval of substantive changes.
 - POL-105, Agenda Planning was given final approval of substantive changes.

Please note amended Board Governance policies are available on the Workers Compensation Board’s website under “WCB Information: About the WCB/Our Governance”.

- Approved, in principle, the following policies to go to the Workers Compensation Board's website for stakeholder consultation:
 - POL-19, Employer Registration
 - POL-74, Worker

Please note amended policy & act are available on the Workers Compensation Board’s website under “WCB Information: Policy & Legislation”.

- Established the next Board of Directors’ regular meeting date for May 16th, 2024.