

POLICY NUMBER: POL-106

**Chapter:
BOARD OF DIRECTORS**

**Subject:
GOVERNANCE PROCESS, BOARD MEMBERS' MANDATE**

**Effective Date:
January 23, 2003**

**Last Update:
March 31, 2022**

PURPOSE:

The purpose of this policy is to set out the mandate of the Workers Compensation Board of Directors.

REFERENCE:

*Workers Compensation Act R.S.P.E.I.1988, Cap. W-7.1, Section(s) 30, 80, 81 and Regulations
Occupational Health and Safety Act R.S.P.E.I. 1988, Cap. O-1.01, Section 4 and Regulations
Workers Compensation Board Policy, POL-112, Board - Chief Executive Officer Relationship,
Monitoring Chief Executive Officer Performance*

DEFINITION:

POLICY:

1. The mandate of the Workers Compensation Board of Directors is to represent Prince Edward Islanders in determining and ensuring organizational performance.
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Accordingly,

- A. The Board of Directors will be the link between the organization and Prince Edward Islanders.
- B. The Board of Directors will produce written governing policies which, at the broadest levels, address:
 - (i) *Ends*: Results for defined groups.
 - (ii) *Executive Limitations*: Constraints on the Chief Executive Officer's authority which establish the prudence and ethics boundaries within which all Chief Executive Officer activities and decisions must take place.
 - (iii) *Governance Process*: Specification of how the Board of Directors conceives, carries out, and monitors its own task.
 - (iv) *Board - Chief Executive Officer Relationship*: How power is delegated and its proper use monitored: the Chief Executive Officer role, authority, and accountability.
- C. The Board of Directors will produce assurance of Chief Executive Officer performance (against policies in B (i) and B (ii) above and further defined by Workers Compensation Board policy, POL-112, Board - Chief Executive Officer Relationship, Monitoring Chief Executive Officer Performance.
- D. The Board of Directors will fulfill its legislative responsibilities as defined by the: *Workers Compensation Act R.S.P.E.I., 1988, Cap. W-7.1 and Regulations; and Occupational Health and Safety Act R.S.P.E.I. 1988, Cap. O-1.01 and Regulations.*

HISTORY:

March 31, 2022 – Editorial changes made to the policy as a result of a review by the Governance Committee and Board of Directors.

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May 9, 2019 – Added purpose statement and removed reference to Section 85.1 of the Act (repealed).

January 23, 2014 - Amended to reflect that the Board of Directors has delegated approval of operational policies to the Chief Executive Officer.

October 24, 2013 – Amended to add section 1(e) and make some editorial changes.

May 9, 2013 – Editorial changes made to the policy as a result of a review by the Board of Directors.

March 13, 2006 - Editorial changes made to the policy as a result of a review by the Board of Directors. Also, the name of the policy was changed from “Governance Process, Board Job Description” to “Governance Process, Board Member’s Mandate”.

Board of Directors Approval Date: January 23, 2003